



The NYS Domestic Incident Report Repository: A Valuable No-Cost Tool for Law Enforcement

What is the NYS Domestic Incident Report Repository?

The NYS Domestic Incident Report Repository (DIRR) is an electronic database, available via the eJustice Integrated Justice portal (IJ Portal), containing all DIRs submitted to DCJS by police departments and sheriff's offices in the 57 counties outside of New York City. DCJS receives more than 200,000 DIRs per year and scan these into the DIRR within 48 hours of receipt.

Through January 2018, DCJS has scanned more than 1,600,000 DIRs into the DIRR. All DIRs submitted to DCJS from January 2010 to present are now available in the DIRR.

How can the DIR Repository aid law enforcement professionals?

- **Enhances safety for all.** The history of suspect's reported abuse can show a pattern of coercive acts and escalating dangerousness/risk of dangerousness and potential lethality.
- **Assists in determining the primary physical aggressor.** Prior DIRs can show abuse history, threats of additional harm, and the context of self-defense allegations.
- **Enables charging and prosecuting course-of-conduct crimes.** Identifying the context within a pattern of abuse can support applicable felony and misdemeanor charges, e.g., coercion, witness intimidation and tampering, stalking, menacing.
- **Supports arguments for increased bail considerations.** CPL 510.30(2)(a)(vii) requires judges, when making bail determinations, to consider certain factors, including current or prior order of protection violations and history of use or possession of a firearm.
- **Enables comprehensive pre-sentence investigation reports for probation.** Scanned DIRs provide probation departments with immediate access to collateral contact information, defendant behaviors, threats and weapons, injuries, and additional evidence.
- **Assists probation and parole in determining sanctions against their clients.** Probation and Parole can access all documented, scanned past and current probationer and parolee behaviors – including any new DIRs resulting in police contact – in order to monitor and sanction supervisees according to the conditions of supervision.
- **Improves collaboration between law enforcement and victim services.** Repository information identifies risk factors and interventions for victims/children and assists with policy development, coordination, and additional victim resources.

The DIRR: Application, Registration, and Navigation

Who can register for access to the DIRR?

Any law enforcement agency (a police agency, sheriff's office, district attorney's office, office of the attorney general, federal law enforcement on tribal grounds, probation department, community

supervisions agency) or any dispatch/911 Call Center located within a police agency or sheriff's office can register for access. Agencies can register multiple users.

Registration for access to the DIRR has been greatly streamlined! (eff. 4/2016)

- Log into the eJusticeNY Integrated Justice (IJ) Portal at www.ejustice.ny.gov
- Go to **Resources** > Reference Library > Law Enforcement
- Click on Forms and Publications (on left)
- Under Forms and Publications - General Forms, there is a link to DIR Repository application
- Review the Policies and Procedures Manual
- Complete the User Agreement
- Scan and email the User Agreement to CCCenter@dcjs.ny.gov or send the scanned document as an attachment in the IJ Portal Feedback. DCJS will process the request and contact the agency about the level of access to the DIRR.

What DIR data is available in the Repository?

- Pages 1 and 2 of all DIRs sent to DCJS are scanned into the DIRR
- Name, address, and document number tabs allow for automated searches
- Victim and offender names and incident location are "hot-linked" to show all DIRs connected to that victim, offender, or location

What do automated searches by name, address and document number provide?

- **Name** - show searched name (*and similar names*) of victim/suspect/witness on prior DIRs
- **Address** - show searched address (*and similar addresses*) of address of the occurrence, victim, or suspect on prior DIRs.
- **Document number** - search document by Incident #, Complaint #, or Arrest #

How can agencies ensure that DIR Repository data is accurate and complete?

- Routinely check DIRs to ensure that they are legible, complete, and accurate
- Report DIRR errors to DCJS at CCCenter@dcjs.ny.gov
- Submit DIRs to DCJS as soon as possible to ensure DIRR provides timeliest information

1-800-942-6906

NYS Domestic & Sexual Violence Hotline
CONFIDENTIAL 24 HRS/7 DAYS
English & espanol, multi-language accessibility
711: Deaf or Hard of Hearing
In NYC: 311 or 1-800-621-HOPE (4673)
TDD: 1-800-810-7444